

School-Level Parental Involvement Policy Bonita Vista High School

Bonita Vista High School has developed a written parental involvement policy with input from School Site Council parents. As parents are equal partners in the education of their children, it shall be the policy of Bonita Vista High School to develop the policy with parent input. It has distributed the policy to all parents. Bonita Vista High School distributes the Parent Involvement Policy through the Student/Parent Handbook, accessible on the BVH website, and presented to parents at site parent group meetings (SSC, ELAC, and GATE). The policy describes the means for carrying out the following parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the school

To involve parents at Bonita Vista High School, the following practices have been established:

- The school convenes an annual meeting to inform parents of SSC, ELAC and GATE including information about requirements of each parent group and about the right of parents to be involved in the parent group.
 - SSC: Inform all parents during summer regarding the need for parent SSC representatives to serve on school council. Parent elections are held in August at Open House.
 - GATE Parent Meeting: Inform all parents of GATE 9th/10th grade students, via email, to attend GATE meetings.
 - ELAC Parent Meeting: Inform and invite all EL parents via a ConnectEd phone call to annual first meeting. First meeting held in September.

- The school offers a flexible number of meetings for parents, such as meetings in the morning or evening.
 - SSC: 8 monthly meetings throughout the school year. Meetings are held after school from 2:30–4:00pm in room 305. Posted agenda in the main office 72 hours in advance
 - GATE Parent Meetings: 4 meetings (2 per semester) throughout the school year. Meetings are held during in the evening from 6:00-8:00pm in the cafeteria
 - ELAC Parent Meetings: 9 monthly meetings throughout the school year. Meetings are held in the morning at 9:00am in room 503
 - Orientation Night for Incoming Freshman Parents: One meeting at the start of the school year. Meeting is held in the evening at 6:00pm in the cafeteria.
 - Parent Conferences for SAT Test Prep, College and Financial Aid Planning, 4 Year Plan, Categorical Programs, location cafeteria
 - Parent Booster Organization Meetings: Number of meetings and location TBD by parents.
 - CABE Conference: One ELAC parent attends the annual meeting.
 - Open House (Back to School Night): One annual meeting in August. Location at cafeteria and teacher classrooms.
 - Academic Recovery Center (ARC) Parent Night: 2 meetings throughout the school year (1 per semester). Evening meetings are held at 5:30pm in the cafeteria

- GRAD Plan Parent Night: 2 meetings throughout the school year (1 per semester). Evening meetings are held at 5:30pm in the cafeteria
 - PTSA Meetings: Monthly meetings throughout the school year are held every first Tuesday of the month.
 - IEP Meetings: Ongoing and TBD by teachers, location Special Education conference room
 - Most Improved Breakfast: 5 meetings held during the school year (1 per semester) at 8:30am in the cafeteria
- The school involves parents in an organized, ongoing, and timely way, in the planning, review*, and improvement of the school's programs and the parental involvement policy.**
 - The school provides the opportunity for SSC parent members to plan, review, and modify the school's SPSA, the school's programs and Parent Involvement Policy.
 - The school provides the opportunity for ELAC parents to serve as advisory role to the SSC and have the opportunity to provide input into the SPSA, the school's programs and Parent Involvement Policy.
- The school provides parents with timely information about the school's programs through sponsored meetings, events and other forms of communication.
 - Open House (Back to School Night): curriculum, teacher policies, and school programs
 - SSC: school programs
 - ELAC: school support/intervention programs - ARC, GRAD Plan
 - GATE: school programs - Accelerated, Advanced Placement (AP) and International Baccalaureate (IB)
 - Incoming 9th Grade Parent Meeting: tutoring, ARC, school clubs
 - ARC Parent Night: academic support for at-risk students
 - EL Parent Night: school support/intervention programs for EL students
 - Parent Conference on SAT prep: assessment overview
 - Booster Clubs: Football, Baseball, Music Machine, Sound Unlimited and Band
 - Baron Banner quarterly newsletter
 - Daily Bulletin
 - Student/Parent Handbook: school programs outlined in Student/Parent handbook
 - Teacher, Counselor, Admin phone calls, Connect 5, and emails
 - BVH website: <http://bvh.sweetwaterschools.org/>
- The school provides parents with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
 - Curriculum, Instruction, and Assessment presentations at various parent meetings: GATE, ARC, SSC, and ELAC
 - BVH parent representative attends annual district curriculum and instruction meeting
 - Scheduled parent workshops

- School newsletters
 - Teacher/Counselor/Parent communication and conferences
 - Connect Ed Phone Calls
- If requested by parents, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.
 - BVH encourages parents to attend and participate in decision making at monthly meetings of the SSC, ELAC and GATE meetings

**It may be helpful to include the parental involvement policy review in the annual review of the Single Plan for Student Achievement.*

***The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents. [20 USC 6318 Section 1118(c)(3)]*

School-Parent Compact

Bonita Vista High School distributes to all parents a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

Bonita Vista High School developed the School-Parent Compact with parent input from ELAC parents and staff/parent conferences. The school distributes the policy via mail to all parents during summer. The compact includes the signatures of the principal, parent/guardian and student pledging that all entities have read and understand the school's mission statement, objectives, and commitment to academic achievement.

Building Capacity for Involvement

Bonita Vista High School engages all parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides all parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
 - Teacher/Parent conferences and communication: assistance in evaluating student course, district and state assessments
- ○ Counselor A-G Requirements presentations at 9th grade registration: assistance in evaluating student A-G graduation requirement, course placement, and improve academic achievement
- ○ District Curriculum & Instruction Parent Representative: assistance in understanding the transition into new Common Core curriculum, state standards, and assessments
 - SAT Parent Conference: assistance in reading and evaluating student SAT scores
 - Jupiter Grades / www.jupitergrades.com: online teacher grading program where all parents have access to monitor grades, performance and achievement.

- The school provides all parents with materials and training to help them work with their children to improve their children's achievement.
 - ARC, GATE and GRAD Plan parent night meetings: Materials and information about after school interventions/tutoring are distributed to parents.
 - 504 Plans: Parents are provided with information and additional materials to help support their child's academic achievement.
 - Teacher support: Teachers make accessible to parents materials, curriculum and teacher websites to improve their child's achievement.

- With the assistance of parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
 - PTSA: Parent members of the PTSA are involved in communicating with other parents about the education of their children, share ideas, importance of parent contributions, and enrich their school community.

- The school coordinates and integrates the parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.
 - Academic Recovery Center (ARC) intervention program
 - GATE/Accelerated Program (9/10 grades)
 - Advanced Placement (AP) Program (10-12 grades)
 - International Baccalaureate (IB) program (11/12 grades)
 - Counseling Center

The school distributes Information related to school and parent programs, meetings, and other activities to all parents in a format and language that the parents understand.

- BVH makes accessible school and parent program information in Word documents, brochures, website, Powerpoint format and various second languages, such as Spanish and Korean.
- The school provides support for parental involvement activities requested by all parents.
 - BVH makes accessible parent support to be involved with school programs and all school activities.

Accessibility

Bonita Vista High School provides opportunities for the participation of all parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

- All parents have the opportunity to participate in the annual Needs Assessment Survey conducted at the start of the school year
- BVH makes accessible to parents school reports in a format and language that parents understand.
- Upon parent request, information and school reports will be translated in the primary language and requested format.